

OFFICER DELEGATED DECISION (CHIEF EXECUTIVE)



DATE	7 TH March 2024
PORTFOLIO	N/A
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TEMPORARY CHANGES TO POLLING STATIONS FOR ELECTIONS DUE TO BE HELD ON 2ND MAY 2024

PURPOSE

1. To consider temporary changes to polling stations for elections to be held on 2nd May 2024.

RECOMMENDATION

2. That the following temporary changes to polling stations be approved:

WARD	EXISTING POLLING STATION	TEMPORARY POLLING STATION	REASON
Lanehead (Polling district BA)	Kibble Bank Community Centre, Underley Street	St James Lanehead CofE School, Briercliffe Road	Outstanding electrical work and other statutory checks
Queensgate (Polling district CC)	Burnley Campus, Barden Lane – Faith Centre	Burnley Campus, Barden Lane – Former dining room	Faith Centre no longer available

REASONS FOR RECOMMENDATION

3. To ensure that electors continue to have access to safe, local polling stations.

SUMMARY OF KEY POINTS

4. In preparation for the forthcoming elections all existing polling stations have been contacted and risk assessed. Two of these are currently unavailable for use and suitable alternatives have been identified as indicated in the table at 2. above.

5. In relation to Lanehead ward (polling district BA), Full Council previously agreed at its meeting on 25th September 2019 that, should Kibble Bank Community Centre no longer be available to use as a polling station in the future, St James Lanehead CofE School, Briercliffe would be used.
6. St James Lanehead CofE School, Briercliffe is already used as a polling station for Briercliffe ward (polling district AC) and Lanehead ward (polling district BC). It is now proposed to combine polling districts BA and BC in the Lanehead ward. There will continue to be two teams of polling staff: one for AC with one ballot box and one for the combined BA/BC with one ballot box.
7. Letters will be sent to electors in BA polling district to inform them of the change of polling station. The change will also be highlighted on poll cards.
8. In relation to Queensgate ward (polling district DC), the former dining room at Burnley Campus Barden Lane is situated to the left of the café counter and is accessed via the main entrance, as was the Faith Centre. The change of room will be highlighted on poll cards.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

9. None arising directly from this report.

POLICY IMPLICATIONS

10. None.

DETAILS OF CONSULTATION

11. Group Leaders and Ward Councillors.

BACKGROUND PAPERS

12. N/A

FURTHER INFORMATION

PLEASE CONTACT:

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